

MINUTES FROM THE GLEN PARVA PARISH COUNCIL MEETING HELD ON 26 APRIL 2021 AT 7.00PM – VIRTUALLY VIA ZOOM.

PRESENT Mrs J Martin – Chairman
Mr J Allen, Mr R Archer, Mr P Boatman, Mr D Brown, Mrs H Capewell,
Mr D Brown, Mr H Embley, Mrs S O’Connell, Mr J Partridge, Mr M Prideaux,
Mr S Sidorowicz, Miss J Skidmore, Mr J Sutcliffe.

Mrs J Pollard – Parish Council Manager

Mrs C Merrill – District Councillor.

Louise Bennett – Representative from Leicestershire Highways Department

A one-minute silence was held prior to the meeting in remembrance of His Royal Highness Prince Philip.

Fc21/71 To Receive and Approve Apologies for Absence
Apologies were received from Councillor Turner

Fc21/72 Consideration of Code of Conduct and Standard Issues
No items were disclosed.

Fc21/73 To Receive and Approve for Signature the Minutes of the Glen Parva Parish on 15 March 2021

Fc21/52 – this item refers to a Traffic Routing Plan not a Traffic Management Plan.

RESOLVED: These were accepted as a true record. This document will be signed when appropriate do to so.

Fc21/74 To Receive and Approve for Signature the Minutes of the Glen Hills Library and Café Meeting – 26 March 2021

RESOLVED: These were accepted as a true record. This document will be signed when appropriate do to so.

Fc21/75 Co-Option of New Councillor – South Ward

This item was deferred to the next meeting.

Fc21/76 Representative from Leicestershire Highways Department – Louise Bennett

Louise Bennett was welcomed to the meeting.

Questions had been previously sent to Louise regarding highway issues from Councillors and addressed them in the meeting.

Most items were an issue of cost however Councillors raised concerns that it was the responsibility of Leicestershire County Council to provide a safe and maintained highway.

- Little Glen Road – Speeding, speed signage, accidents, white lines, additional crossing.
 - Data report regarding accidents will be forward to the Parish Council Manager.
 - A PV pedestrian usage calculation will be carried out with regard to an additional crossing.
 - White Line Refreshing Programme – will follow this up.
- The Ford – the condition of the road when water has subsided following flooding.
- Hedges and Bushes along the A426 between Newbridge Road and Wharf Way.
 - Will look into this issue – Leicestershire County Council are unsure who owns this vegetation but again stated that expenditure is an issue. Louise suggested that the Council use its own funds for this matter.
- Drain Cleaning in Glen Parva.
 - July 2021 for priority routes
 - February 2020 for minor routes

Louise will forward details of outstanding issues as soon as possible. Louise was thanked for attending the meeting.

It was **AGREED** to ask a member of the Leicestershire County Council Highways Department to attend a Planning Leisure and Environment Committee meeting in the near future.

Fc21/77 Report from District Councillor – Mrs C Merrill
Councillor Merrill reported the following:

- Live Meetings - Details are still not available regarding the legality of virtual meetings after 7 May. A Judicial review is due shortly.
- Cork Lane Development - At present there is not date as to when this will be discussed a Planning Committee Meeting.

Fc21/78 Public Participation
No members of the public were present.

BACS	EMPLOYEE COST SUMMARY	Salaries April 2021	6315.77
BACS	Inland Revenue	Tax and NI to 5 May 2021	1375.35
105501	LCC	Superannuation Contribution	1856.05
BACS	J Pollard	Phone & Printing Costs	15.99
BACS	J Pollard	Working from Home Allowance 15 Mar 21 to 16 Apr 21	18.00
BACS	R Ayton	Working from Home Allowance 15 Mar 21 to 16 Apr 21	21.60
BACS	LRALC Limited	Cllr Training 17 March 21 Cllr Skidmore	40.00
BACS	LRALC Limited	LRALC & NALC Membership Fees 2021/22	739.09
BACS	Fields in Trust	Annual Membership 2021/22	65.00
BACS	E.L. (Midlands) Ltd	Resite Moat sign post & repair fencing	240.00
BACS	Legal & General	Ill Health Insurance 2021/22	696.85
BACS	M & BG Limited	Grounds Maintenance	476.00
BACS	HS Virtual	Support Services	566.40
BACS	ThreeRings CIC	Three Rings Subscription for Library	0.00
BACS	ES Solutions Ltd	Noticeboard	1302.00
BACS	Wilson Alarm Systems Ltd	Replace faulty door contacts	27.60
BACS	Southern Electric	Library Gas 9/1/21-31/3/21	460.89
BACS	Tilia	Tree works at Glen Parva Nature Reserve	8000.00
BACS	East Midlands Fire & Security	Install car park camera	584.40
BACS	Mitie	Domestic Temp Control 28/04-27/07/21	207.71
BACS	Leicestershire & Rutland PFA	Annual Membership Renewal	30.00
BACS	ESPO	Cleaning Provisions for Memorial Hall	129.42
BACS	Keep Britain Tidy	Green Flag Application 2021/22	394.80
BACS	Guardian	Intruder Alarm Activation	63.00
BACS	RICOH	Rent for Printer 01.04.21-30.06.21	206.32
BACS	GreenThumb Lawn Treatment	Oasis water treatment Mem Garden	25.00
VISA	B&Q	Decorating materials	15.00
VISA	Tesco	Diesel for Work Vehicle	44.60
VISA	Post Office Ltd	200 x 2nd class stamps	132.00
VISA	Mr Tyre Ltd	New tyres for work vehicle	210.00
VISA	Wickes	Instant Grab Adhesive	8.00
VISA	Inco Shop	Hand Towels	45.93
VISA	Amazon	CCTV Signage	43.06
VISA	eBay	Batteries for Mem Hall Doorbell	17.77
VISA	Zoom	Zoom Annual Subscription Renewal	143.88
DD	Blaby District Council	Library Rates 2021/22	6237.50
DD	Blaby District Council	Bin Rental 01.04.21-31.03.22	1658.93
DD	Blaby District Council	Mem Hall Rates 2021/22	3493.00
DD	Kennet Equipment Leasing	April 2021 Coffee Machine Lease Rental	115.28
DD	Southern Electric	Library Electricity 2/3-1/4/21	98.45
DD	BT Plc	Café Phone Charges March & April 2021	72.24
DD	Onecom Limited	Mem Hall Phone / Broadband Apr 21	84.95
DD	Waterplus	Water Charges 21/12/20-22/3/21	-174.37
DD	Blaby District Council	Annual Invoice- District Cleansing Services	7985.95
	TOTAL		44089.41
Transfer	Glen Parva Parish Council	Transfer between Accounts	30000.00

RESOLVED: To approve this document.

2 Income and Expenditure - Draft – March 2021.
Members were aware that this was a draft document. No items were raised.

3 Bank Balance Sheets – March 2021.
HSBC Money Manager - £116,327.00
HSBC Current Account - £22,707.00
Nationwide 5 Year Fixed Rate - £86,298
NatWest Business Current Account - £85,000
Hinckley & Rugby Building Society - £85,000
RESOLVED: To approve this document

4 Chairman's Donation – 2020/2021.

Councillor Martin requested that the Chairman's donation of £200 be for Motor Neuron Disease.

5 Consideration of Quote for repair to Xplorer bridge on Dorothy Avenue Play Area.

This item was deferred to the next meeting as the quote had not been received.

6 Consideration of Quote for Installation of Replacement Notice Board

RESOLVED to approve the quote of £300 for excavating and re-concreting notice board posts and replacing notice board from EL Construction. Members were made aware that bollards need to be fitted to protect the notice board. EL Construction to be contacted regarding this matter.

Fc21/80 Consideration of Alteration To Date of Annual Parish Meeting and Annual Meeting of the Parish Council
Members were informed that virtual meetings would not be legal after 7 May 2021. Although a Judicial review has been held no outcome has yet been decided and as recommended by NALC it was **RESOLVED** to hold the Annual Parish Meeting and the Annual Meeting of the Parish Council on 5 May at 7.00pm and 7.15pm respectively.

Fc21/81 Planning Applications
21/0226/HH 2 Glen Rise Glen Parva
Single storey front extension.

RESOLVED No Observations

- Fc21/82 Consideration of Request Regarding Transfer of Land – 57 Westview Avenue
It was **RESOLVED** to investigate this matter further as the area of land concerned is registered under the National Playing Fields Association and members were unsure of the legal position in this matter. Councillor Boatman offered to assist in this matter and legal advice is to be sought.
- Fc21/83 Consideration of Annual Gala 7 August 2021
This item was deferred to the next meeting.
- Fc21/84 Consideration of Bio-Blitz Event 2021
This item was deferred to the next meeting.
- Fc21/85 Update re drainage on Dorothy Avenue Playing Field
Councillor Boatman reported that there is a manhole cover that can not be located and this may be a reason for the drainage issues on the park – Severn Trent to be contacted for assistance.
Drainage issues at the entrance to Aylestone Holt Spinney initially could be addressed by clearing the gully from the path.
Issues arising in the Changing Rooms regarding the drainage should be deferred until full details are known to prevent further flooding.
- Fc21/86 Climate Survey – Blaby District Council – Councillor O’Connell
As soon as further information is available regarding this matter it will be reported to the Council.
- Fc21/87 Consideration of Site Visit Re Adoption of Open Spaces at Newbridge Road/Navigation Drive
This item was deferred to the next meeting.
- Fc21/88 Consideration of Community Engagement Via Social Media – Councillor Skidmore
Following a discussion regarding Community Engagement via Social Media – the following were **RESOLVED**:
 - A ‘Have your Say Friday’ was to be put on to all Social Media platforms to encourage community engagement. This will be with effect from 14 May for a 6-week trial period. Responses and postings to be monitored and evaluated.
 - Councillor Skidmore will produce a portfolio for local police officers, again to be posted on Social Media platforms. Local Policing Unit have been contacted regarding this and are happy to assist.
- Fc21/89 Consideration of Replacement Bench on Leicester Road
It had been reported that the bench had rusted and was now dangerous. It was **RESOLVED** to have this bench removed immediately and obtain quotes for a replacement.

Glen Hills Library and The Park Café – Update

1. Glen Hills Library – Opening hours Update

Updated opening hours will be confirmed at the Library and Café meeting to be held on 30 April 2021. The opening hours of the Library and Café will be run in conjunction with each other.

2. Glen Hills Together Projects

Councillor Prideaux reported the following:

- Although Super Spies in Lockdown was enjoyed by those who took part there was disappointment in the numbers involved.
- Design a Logo – all local schools are now involved with this project
- The booklet containing the photographs, recipes and stories of Glen Parva is now being printed.
- The photograph exhibition is planned for June and all is in hand at present.
- Through the Cultural Communities an Artist in Residence is planned for the school summer holidays.
- Plant and Seed Swap Shop is going well. This initiative will run from 19 April to 19 May 2021.
- New internal notice boards are to be purchased for the library.

3. Re-opening of the Café week commencing 17 May

Councillor Martin reported the following:

- The coffee machine has been serviced
- All out of date stock has now been cleared out
- Ice cream and stock replenishing will be dealt with as soon as possible.
- It has been decided that tables and chairs would be a suitable purchase with the donation received from the Button Estate. Details to be discussed at the Library and Café Meeting on 30 April 2021.
- Any government guidelines including table service, social distancing and face coverings will still be adhered to.
- Dates and times of opening to be confirmed at the Library and Café Meeting to be held on 30 April 2021.

A recruitment drive for both the Library and the Café is required.

Open Spaces Working Party Meetings

Councillor Partridge reported the following issues from the Open Spaces.

The Moat Site

- Barbed wire needs to be removed and replacement post to be installed to mark the boundary. Quote required.
- River Edge – Barbed wire and plastic netting to be removed and area strimmed as required. No fencing to be put up as it is not required. Quote required.
- Dead wood in the river to be left – this is holding the water back a little and will aid with flooding.

- Himalayan Balsam has been found in the pond previously. Councillor Partridge will produce an information leaflet regarding this which will be passed on to the contractors for maintenance.

Alison's Acre

- Chip logs that have been left and spread chippings around. Quote required.

Edward Drive Open Space

- Old fencing has been left behind the trees/bushes. It was suggested that this be left.
- Damage to the grass has been repaired.
- Posts at the entrance to the Open Space need to be replaced with a lockable/dropped bollard. This will restrict access from vehicles to the site but allow mobility scooter to enter the area. Quote required.
- Condition/position of dog waste bin to be investigated.
- Jubilee Tree – all branches to be cleared to the top of the cage.
- Jubilee Sign – surrounding area to be cleared. Quote required.

Dorothy Avenue Playing Field

- Cherry Laurel by car park entrance needs to be trimmed back and the area made more open to allow viewing into the area and to restrict den building. The area has been litter picked. Quote required.
- Meeting to be arranged with Western Power regarding the condition of the grass area after the cabling works have been done by the memorial garden. Visit required.
- Consideration of a border edging by the railings of the memorial garden for spring flowers – defer until later in the year.

Aylestone Holt Spinney

- All of the requested tree works have now been completed. A site visit when the trees are in flower will be necessary to identify any additional trees that are dead or diseased.
- Triangle grass area in the middle of the spinney has few desire routes created through. There are wild flowers in this area and a formal path would help in protecting these.
- Consideration of Finger Post in the triangle area denoting directions and distance to Café/Library, Great Central Way and Local Nature Reserve area and Everards/Jenno's. Quote required. When obtained and approved, contact Paul Jenno to see if he would be willing to contribute to this project.
- A resident from Glen Rise has raised an issue with trees in the spinney that has affected their boundary fence. Councillor Partridge will contact the resident and discuss the matter with them.

- Fc21/92 Consideration of request from Leicestershire County Council regarding Hall Hire for E-Bike Training
It was **RESOLVED** to take a booking from Leicestershire County Council to use the carpark and have access to the toilets for E-Bike training on 10 July for 4 hours at a cost of £25 per hour.
- Fc21/93 Parish Council Manager - Report
The Parish Council Manager reported the following:
- The Scout Den area has recently been broken into and access was gained over the compost area. Anti-climb paint has now been put on all fences around the area.
 - The yellow hatching marks and the hopscotch areas have been repainted.
 - The CCTV camera has now been installed to cover the rear car park.
 - There have been issues in Blaby in relation to the fair. These have been dealt with by the police and Blaby District Council resulting in stricter regulations with including age of entry, numbers allowed on to the site, social distancing, bags being checked and early closing times of the fair.
 - Approximately 50 replies have been received from the survey sent to the surrounding areas of Edward Drive regarding the Open Space. Draft information to be presented at the June council meeting.
 - A Football Team has requested use of the second pitch from September 2021 – still waiting on insurance details before confirmation of the hire.
 - A new dog waste bin has now been fitted on Glenville Avenue and will be emptied twice a week.
- Fc21/94 Highways Matters (for information only)
No items were raised.
- Fc21/95 Reports of Representatives (for information only)
Councillor Partridge has attended a course on Common Land held by Leicestershire and Rutland Association of Local Councils and reported that it was interesting and informative.
- Fc21/96 Items for Information Only
No items were raised.
- Fc21/97 Date of Next Meeting
RESOLVED: 5 May 2021 - 7.00pm – Virtually via Zoom

Meeting closed at 10.25pm

JP
04 05 21

6080

Chairman _____