

MINUTES OF THE EXTRA ORDINARY PARISH COUNCIL MEETING HELD VIRTUALLY
ON 1 JUNE 2020 AT 10.30AM

Present Mrs J Martin – Chairman
Mr S Sidorowicz, Mr A Methven, Mr J Partridge, Mr J Sutcliffe, Mr J Allen,
Mrs S O’Connell, Mrs H Capewell, Mr R Archer, Mr M Prideaux, Mrs J Turner,
Mr H Embley, Mr D Brown, Mr P Boatman.

Mrs J Pollard – Parish Council Manager
Miss R Ayton – Senior Administration Officer

The Parish Council Manager informed all present that the meeting would be recorded for minuting purposes.

EPC20/06 Receive and Approve Apologies for Absence
No apologies were received

EPC20/07 Consideration of Code of Conduct & Standards Issues.
No items were received

EPC20/08 Public Participation
No members of the public were present

EPC20/09 Approval of Electronically Signed Agendas
It was **RESOLVED** for the Parish Council Manager to use a digital signature on agendas.

EPC20/10 Consideration of Council Procedures due to Coronavirus Situation

1. Open of Hall for Hirers

The Parish Council Manager reported that Glen Hills Pre School (GHPS) would be returning to the Memorial Hall with effect from 8 June. The following items were discussed:

- Risk Assessment to be provided by GHPS – to be reviewed by 3 members for approval which must be reviewed regularly.
- Play equipment may be left out but will be put on the stage.
- Fire exit not to be used for hand washing – needs to be kept clear.
- GHPS to review arrival/departure times for children.
- Nappy bin to be emptied by GHPS at the end of each session.
- The same group of children to attend the sessions.
- Parish Council Manager to purchase any equipment or cleaning materials necessary including hand sanitisers and paper towels, gloves and masks.
- Fuses to be removed from hand-dryers.
- Small hall door to be locked.
- Donna to clean the rooms occupied and all door handles/light switches etc after GHPS have left.

Members agreed that this list was not exclusive and would require review regularly.

2. Opening of Café – update

Councillor Martin reported that all out of date stock had been removed from the café and will review the situation in a months' time. It is unlikely, however, that the café will be opening anytime soon. It was discussed if opening the café just for take-away coffee and ice cream was a possibility but it was agreed that this would not be practical at present.

3. Opening of Library – update

Councillor Sidorowicz reported that Linda Sidorowicz (Library Co-ordinator) was in contact with the Library Service with regard to re-opening the library. At the moment community managed libraries are not opening but going forward members need to be aware of the following:

- Perspex screens will be required
- More hand sanitiser units
- Possibly run on a click and collect system initially
- One-way system through the library
- Remove furniture – no seating areas
- Toilets closed to members of the public
- Some volunteers have expressed an interest in returning to the library
- PPE may not be required

Guidance for re-opening the library is to be taken from Leicestershire County Council and the Library Service – Linda Sidorowicz will inform the council of any updates.

EPC20/11 Public Bodies (Admissions to Meetings) Act 1960.
It will be proposed that the press and public be excluded for the following item on the grounds that information would be prejudicial to the public interest for the reasons of confidentiality.

Miss Ayton left the meeting at this point.

Staffing Matters

The Parish Council Manager reported the work status of all employees.

- 2 Staff - furloughed
- 3 Staff – reduced hours 80% of wages paid
- 2 Staff – return to full pay
- 1 Staff - remain on full pay

Meeting closed at 12.30pm

JP
01 06 20