

MINUTES OF THE GLEN PARVA PARISH COUNCIL MEETING HELD ON  
25 APRIL 2022 AT 7.00PM AT GLEN PARVA WAR MEMORIAL HALL DOROTHY  
AVENUE GLEN PARVA LEICESTER.

CHAIRMAN Mrs J Martin

COUNCILLORS Mr J Allen, Mr R Archer, Mr D Brown, Mrs H Capewell, Mr H Embley,  
Mrs S O'Connell, Mr J Partridge, Mr M Prideaux,  
Mr Sidorowicz, Mrs J Turner.

OFFICERS Mrs J Pollard – Parish Council Manager

Mrs C Merrill – District Councillor  
PC Dan Bond – Leicestershire Police

Fc22/71 To Receive and Approve Apologies for Absence  
**RESOLVED: To approve apologies from Councillors Boatman and Probert.**

Fc22/72 Consideration of Code of Conduct and Standard Issues  
No items were received.

Fc22/73 To Receive and Approve for Signature the Minutes of the Glen Parva Parish  
Council Meeting Held on 21 March 2022  
**RESOLVED:** These were signed and accepted as a true record.

Fc22/74 Minutes  
For Information

1. Finance Policy and Resources Committee – 28 February 2022  
**RESOLVED:** Received and noted.
2. Planning Leisure and Environment Committee – 7 March 2022  
**RESOLVED:** Received and noted.
3. Memorial Hall Management Committee – 7 March 2022  
**RESOLVED:** Received and noted.

For Approval

- 4 Bio Blitz Working Party – 4 April 2022  
Members were informed that the police and insurance company have been contacted and The Glen Parva Manor Public House is happy to be involved. The Parish Council Manager will meet with them shortly.  
**RESOLVED** With one amendment, these were signed and accepted as a true record.

Fc22/75 Report from District Councillor – Mrs C Merrill  
Mrs Merrill reported the following:

- Rail Freight Interchange, Hinckley – Blaby District Council are a consultee in this plan and it is seen that they cannot support it.
- Huncote Leisure Centre – another £100k has been put towards the clearing of the area. It is known that it can take over 100 years for methane to clear from

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the site but at present there is no health and safety risk to members of the public.

- Cork Lane Development – this will be discussed at committee in the very near future.

Mrs Merrill was thanked for her contribution.

Fc22/76 Representative from Leicestershire Police

PC Dan Bond was welcomed to the meeting. The following items were discussed

- Motor Bikes/Mopeds in the area. As the police are not permitted to chase offenders using bikes illegally, there is a drone team that will take up any issues.
- The young offender that was caught on CCTV did not attend the meeting as promised to apologise to the council. This will be followed up and reported to the Parish Council Manager.
- Should anyone need to report a crime the easiest way to do this is through the Leicestershire Police web site.

PC Bond was thanked for attending the meeting and left at this point.

Fc22/77 Public Participation

There were no members of the public present.

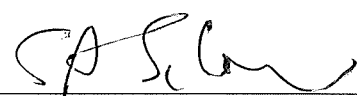
Fc22/78 Consideration of Financial Matters

1. Payment of Accounts – April 2022.

BACS	EMPLOYEE COST SUMMARY	Salaries April 2022	5118.70
BACS	Inland Revenue	Tax and NI to 5 May 2022	1145.42
BACS	LCC	Superannuation Contribution	1355.15
BACS	R Davies	Bond Refund for 30.3.22	152.00
BACS	L Kind	Bond Refund for 10.04.22	125.00
BACS	R Howard	Bond Refund for 09.04.22	125.00
BACS	R Mundin	Bond Refund for 09.04.22	125.00
BACS	HSBC	Bank Charges 28/02/22-30/03/22	24.45
BACS	Keep Britain Tidy	Green Flag Award Application 22/23	406.80
BACS	Fields in Trust	Annual Membership 22/23	65.00
BACS	Three Rings CIC	Three Rings for Glen Hills Library	0.00
BACS	LRALC Limited	LRALC & NALC 22/23	751.83
BACS	Elite Healthcare Services Ltd	Hygiene Services 25/5-23/8/22	421.50
BACS	Legal & General	Ill Health Insurance to 31.3.23	694.23
BACS	Southern Electric	Library Gas Charges 1/1-31/3/22	816.79
BACS	NPP Frozen Foods Limited	Ice Cream for Café March 22	525.92
BACS	M & BG Limited	Routine Grounds Maintenance Mar 22	557.00
BACS	HS Virtual	Accounts Support Apr 22	423.75
BACS	ESPO	Stationery & Equipment Mar & Apr 22	505.03
BACS	Dura-Sport (Leisure Care) Ltd	Sports Pitch Maintenance	264.00
BACS	Mitie FS (UK) Ltd	Domestic Temp Control 28/4-27/7/22	218.09
BACS	2commune Ltd	Pop Over Feature on Website	60.00
BACS	HZ Entertainment Ltd	Land Zorb & Dart Football for Gala	1170.00

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BACS	UGO Corporate	Polo Shirts incl logo	17.00
BACS	Leics & Rutland PFA	Annual Membership 22/23	30.00
BACS	Ricoh	Photocopier Charges/rent 01/01-04/04/22	247.58
BACS	4imprint.co.uk	Lanyards	199.38
VISA	Tesco	Picture Frame & Diesel for Work Vehicle	64.73
VISA	Wickes	White Spirit & Paint & Sealant	20.20
VISA	Amazon	Extension Lead / ID Badge Holders / Union Jack Flag / Batteries	64.19
DD	Kennet Equipment Leasing Ltd	Coffee Machine Rental May 22	115.28
DD	Blaby District Council	Mem Hall Rates 22/23	3493.00
DD	Blaby District Council	Library Rates 22/23	6237.50
DD	Blaby District Council	Recycling Bins 22/23	1663.72
DD	Personnel Advice & Solutions Ltd	Personnel Advice Services Apr 22	120.00
DD	BT	Café Phone Charges Apr 22	40.67
DD	Onecom Limited	Office Phone Charges Apr 22	97.07
DD	Booker Ltd / Makro	Café Provisions Mar & Apr 22	168.23
DD	Southern Electric	Mem Hall Electricity 11/1-31/3/22	3233.48
DD	Southern Electric	Cafe / Library Electricity 2/3-1/4/22	301.09
DD	Water Plus	Water Charges 22/12/21-22/3/22	199.82

**RESOLVED** to approve this document.

Due to time constraints this document was ratified by Councillors Martin and O'Connell after the meeting.

2. Income and Expenditure - February 2022.

**RESOLVED** to approve this document.

3. Bank Balance Sheets – February 2022.

**RESOLVED** to approve this document.

4. Amendment to Utility Services Contract


Minutes Fc22/52 7 of the March meeting approved a gas supply contract with SSE for 1 year. On 5 April SSE advised that those prices were no longer available. Due to the events in Ukraine the wholesale energy market has become extremely volatile. In line with Financial Regulation 11.1d both the gas and electricity supply for the Memorial Hall and the Library were able to be negotiated with Total Gas and Power Ltd for a two-year period.

Fc22/79 Glen Hills Library – Update

Councillor Prideaux reported the following:

- There are new opening hours for the library – these will be publicised as soon as possible.
- Queens Platinum Jubilee – everyone is invited to knit a triangle of bunting which will be used to decorate Glen Parva.
- Plant and Seed Share will take place again this year from 8 May to 15 May 2022.

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- Fc22/80 The Park Café – Update  
Councillor Martin reported the following:
- New opening hours for the café now more volunteers have been recruited.
  - Fault with the coffee machine – service call out has been requested.
- Fc22/81 Land at Rear of 57 Westview Avenue – Update  
There is no further news at the moment as information from surveyors is being waited for.
- Fc22/82 Consideration of Hall Hire – New Year’s Eve 2022  
It was considered that this may be setting a precedent for future hire but it was agreed following a vote of nine for, one against and one abstention that this would be considered providing the caretaker would be able to facilitate the event.
- Fc22/83 Personnel ID and Uniform – Update  
Members were informed that the majority of ID badges had now been made and handed out. Uniform for the cleaner is to be purchased to have all staff wearing black.
- Fc22/84 Consideration of Emergency Contact Information  
Members considered what should be done should there be an emergency incident and the Parish Council Manager is not available. It was agreed that if it is an emergency/someone has been injured then the emergency services will be called anyway and if not then it should be reported to the Parish Council Manager at the earliest convenience.
- Fc22/85 Parish Council Manager Report  
The Parish Council Manager reported the following:
- A litter bin on the Great Central Way had been vandalised but has been replaced.
  - A fence at The Moat Site had been broken but has been mended.
  - The kissing gate in Holt Acre had been sprained but has been mended.
  - The security door into the building is faulty – call out has been requested.
- Fc22/86 Highways Matters (for information only)  
Members reported the following:
- Replacement bus shelters have not been installed along the A426
  - There is still tree debris along Glenville Avenue following the recent high winds.
- Fc22/87 Reports of Representatives (for information only)  
No items were raised.
- Fc22/88 Items for Information Only  
No items were raised.
- Fc22/89 Date of Next Meeting –  
Annual Parish Meeting - 16 May 2022 7.00pm  
Annual Meeting of the Parish Council – 16 May 2022 7.15pm

**Meeting closed at 9.05pm**

**JP**

**27 04 22**

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