

MINUTES OF THE GLEN PARVA PARISH COUNCIL MEETING HELD ON 16
NOVEMBER 2020 AT 7.00PM VIA ZOOM.

PRESENT Mrs J Martin – Chairman
Mr J Allen, Mr R Archer, Mr P Boatman, Mr D Brown, Mrs H Capewell,
Mr H Embley, Mr A Methven, Mrs S O’Connell, Mr J Partridge,
Mr M Prideaux, Mrs J Turner, Mr S Sidorowicz, Mr J Sutcliffe.

Mrs J Pollard – Parish Council Manager.

Mrs C Merrill – District Councillor.

Fc20/207 To Receive and Approve Apologies for Absence
No apologies were received.

Fc20/208 Consideration of Code of Conduct and Standard Issues
No items were received.

Fc20/209 To Receive and Approve for Signature the Minutes of the Glen Parva
Parish on 19 October 2020
RESOLVED: These were accepted as a true record. This document
will be signed when appropriate do to so.

Fc20/210 To Receive and Approve for Signature the following:
1. Minutes of the Library and Café Committee Meeting held on 16
October 2020
RESOLVED: These were accepted as a true record. This document
will be signed when appropriate do to so.
2. Minutes of Staffing Committee Meeting held on 30 October 2020
RESOLVED: These were accepted as a true record. This document
will be signed when appropriate do to so.
3. Minutes of the Planning Leisure and Environment Committee
Meeting held on 2 November 2020.
AMENDMENT – Ple20/41 – change the wording ‘unanimously decided’
to ‘a majority decision’.

With the above amendment it was **RESOLVED:** That these were
accepted as a true record. This document will be signed when
appropriate do to so.

Fc20/211 Report from District Councillor – Mrs C Merrill
Mrs Merrill reported the following:
• The numbers for Covid 19 cases for Blaby District are
unfortunately up on last months.
• A walking testing centre at Blaby District Council Offices has
been put into place. This is by appointment only and will be
there for 6 months.

- Blaby District Council have unfortunately had to suspend the garden waste collection service for 2 weeks due to staff shortages as a result of the coronavirus pandemic.
- Cork Lane Development – this development is due to the Planning Committee possibly early 2021.
- Community Grants – the criteria has altered for application to these grants to give more assistance to businesses affected by the coronavirus pandemic. The next round closes on 25 November 2020.

Mrs Merrill was thanked for her contribution to the meeting.

Fc20/212 Public Participation

There were no members of the public present.

Fc20/213 Consideration of Financial Matters

1 Payment of Accounts – November 2020.

BACS	EMPLOYEE COST SUMMARY	Salaries November 2020	6088.45
BACS	Inland Revenue	Tax and NI to 5 December 2020	1358.50
105501	LCC	Superannuation Contribution	1875.91
BACS	Hinckley & Rugby Building Society	New Account Opening	85000.00
BACS	J Pollard	Phone & Printing Costs	13.99
BACS	J Pollard	Working from Home Allowance 19 /10 to 13/11/ 20	22.80
BACS	R Ayton	Working from Home Allowance 19/10 to 13/10/20	16.80
BACS	LRALC Limited	Clerks Training RA	40.00
BACS	M & BG Limited	Grounds Maintenance	476.00
BACS	H Surtees	Support Services	420.00
BACS	J Partridge	Memorial Garden Plants	179.71
BACS	D Hirst	Paint for Memorial Hall	82.34
BACS	ESPO	Cleaning Equipment & Litter Bin	104.63
BACS	Came & Company	Motor Insurance 1.12.20-30.11.21	474.61
BACS	Dura-sport Ltd	Sports Pitch Maintenance	264.00
BACS	Fireproof Ltd	Fire Extinguisher Service	224.40
BACS	Ricoh UK Ltd	Photocopier Charges Oct to Dec 20	247.65
BACS	Interserve Limited	Domestic Temp Control 28.10.20-27.01.21	207.71
BACS	Discuss General Services	Hedge Cutting Moat Site and Alison's Acre	350.00
BACS	Discuss General Services	Emergency Tree Works - Moat Site	2750.00
VISA	Ebay	2 x Rope Barriers for Café / Library	65.98
VISA	Lumena Lights	Bollards for Dorothy Ave Playing Field	864.00
VISA	Amazon	Face Shields & Visors for Café / Library	62.37
VISA	Amazon	UPVC Quadrant for Mem Hall & Tape for Noticeboards	31.38
VISA	Soden Plastics Ltd	Perspex for Noticeboards	54.80
VISA	Wickes	Paint & Materials for Decorating Mem Hall	248.00

VISA	Avica UK	Foam hand soap for Mem Hall	65.74
VISA	Inco Shop	Paper Towel Refills for Mem Hall	45.93
VISA	Blaby District Council	Lottery Registration 01.01.21-31.12.21	20.00
DD	Kennet Equipment Leasing	November 2020 Coffee Machine Lease Rental	115.28
DD	BT Plc	Café Phone Charges October 2020	35.58
DD	Onecom	Telephone/Broadband charges to 31 10 20	84.95
	TOTAL		101891.51
Transfer	Glen Parva Parish Council	Transfer between Accounts	100000.00

RESOLVED: To approve this document.

- 2 Income and Expenditure – October 2020.
RESOLVED: To approve this document.
- 3 Bank Balance Sheets – October 2020.
HSBC Money Manager - £196,320
HSBC Current Account - £91,303
Nationwide 5 Year Fixed Rate - £86,298
NatWest Business Current Account - £85,000
RESOLVED: To approve this document.
- 4 Opening of additional Bank Accounts to protect Council Funds.
RESOLVED: To approve an additional account to be opened with Melton Building Society to enable a further £85k to be protected by the Financial Savings Limited. This is to be a Business 100day Notice Account. Councillors Martin, Sidorowicz, Sutcliffe Methven and Mrs Pollard to be signatories on the mandate with any 2 of the 5 to sign.
- 5 Consideration of purchase of replacement notice board
It was **RESOLVED** to approve the purchase of a replacement notice board for Carvers Corner at a cost of £1031 plus VAT from ES Solutions.

Fc20/214

Planning Applications

- 1 **20/1095/HH 44 Westdale Avenue**
Single Storey rear extension with internal alterations and roof lantern.
RESOLVED: No Observations
- 2 **20/1075/HH 173 Little Glen Road**
Single storey and first floor rear extensions.
RESOLVED No Observations
- 3 **20/1104HH 149 Leicester Road**
First floor rear extension, single storey rear extension, single storey side extension, internal alterations and detached granny annex (Revised Scheme)
RESOLVED: The Granny Annex should be part of the cartilage of the house to ensure that this does not set a precedence for further buildings of this type.

- 4 **20/1117/HH 4 Foxhill Drive**
Erection of s single garage to side.
RESOLVED: No Observations.

Fc20/215 Update of Litter Issues on Great Central Way
The Parish Council Manager reported that temporary bins have been located on Everards land approaching and close to the bridge to help alleviate the current littering situation. Further considerations are being discussed as to how to deal with this on a permanent basis.

Fc20/216 Memorial Hall

1 Decorating – Update
Councillor Methven reported that the decoration of the large hall had now been completed. The small hall store room has been started and should be completed soon. The next area to decorate will be the small hall.

2 Use of Hand Driers and Air Conditioning
Councillor Methven reported that after consulting with Blaby District Council and investigating Government guidelines, it was a safer option to use paper hand towels instead of hand driers in the washrooms due to the current coronavirus situation. It was **agreed** to review this issue at a later date.

Fc20/217 Environmental Crime Awareness – Blaby District Council
Blaby District Council are initiating a campaign that will be focussing on fly tipping and littering from vehicles. The members agreed that they are willing to help in any way possible.

Fc20/218 Consideration of Opening Hall to Hirers- Review
Due to the recent lockdown following government guidelines, it was **RESOLVED** to defer this item to the next Memorial Hall Management Committee meeting to be held on 7 December.

Fc20/219 The Moat Site – Signage for Dog Walkers
The sign at the Moat Site states 'Please Keep Your Dogs On Lead'. Although this is not enforceable by Blaby District Council nor is it a condition in the Council Bye Laws, it was **RESOLVED** to retain the sign and appeal to the good nature of dog owners to respect the area and other dog walkers.

Fc20/220 Glen Hills Library and The Park Café
1 Closure of The Park Café
Due to the current lockdown situation the Café closed on 5 November 2020. It was discussed if it was possible to open for a take-out service from 3 December should the lockdown be lifted. It was **agreed** to defer this matter to the Library and Café Committee Meeting being held on 20 November 2020.

- 2 Closure of Glen Hills Library – resume Click and Collect Service
Due to the current lockdown situation the Library closed on 5 November 2020. However, following the guidelines from Leicestershire County Council Library Service, a Click and Collect service resumed on 9 November – two days per week.
- 3 Approval of Update Risk Assessment for Glen Hills Library
It was **RESOLVED** to approve the expanded Risk Assessment for the library which encompasses the delivery of books from the library service. The additions to this document were addressed and approved by the library service.
- 4 Library Volunteer Quiz Night
The Quiz Night was held on 28 October 2020 via zoom and all who attended had a very enjoyable evening. The members thanked Mrs Christine Thomas for arranging and facilitating this event.
- 5 Community Managed Libraries as Community Hubs
Members had received a document entitled ‘Community-managed libraries as community hubs’ which has been produced by the Community Managed Libraries Peer Network. The document contained a case study written by Mrs Linda Sidorowicz giving information and details about Glen Hills Library and The Park Café. The members thanked Mrs Sidorowicz for the wonderful job she has done and for the effort that was put into writing this study.

Fc20/221

Open Space Works

1. Approval of quote for tree works in Aylestone Holt Spinney
As only two quotes have been received this item will be deferred to the next meeting.
2. Consideration of Works at The Moat Site and Alison’s Acre
Following a discussion regarding the necessity of the tree works at the Moat Site it was proposed that the works recommended by Discus General Service for a cost of £2375 be approved. Following a vote 10 for and 4 against it was **RESOLVED** to approve this work. Councillor Partridge wished it to be minuted that he was totally against this proposal disappointed that the members had taken this course of action.

Fc20/222

Local Nature Reserve – Green Flag Award

It was agreed to defer this item to the next Local Nature Reserve Meeting, due to be held on 16 December 2020, to make provisions for raising of the flag.

Fc20/223

Consideration of Change to Computer Networking System

No further information available at this time

6041

Chairman _____

- Fc20/224 Highways Matters (for information only)
- The path from the Great Central Way to Blue Banks Bridge is being improved due to the poor condition especially in the wet weather.
 - The Blaby District Council dog waste collection bin has to travel along the grass verge when collecting from the Great Central Way.
- Fc20/225 Reports of Representatives (for information only)
No items were raised.
- Fc20/226 Parish Council Manager - Report
The Parish Council Manager reported the following:
- The solar bollard lights have now been fitted along the path way from the Featherby Drive Entrance to the Memorial Garden.
 - There will be an increase of 0.201p p/kwh in electricity charges from 1 December for a nine month period. This is due to the unprecedented circumstances of lockdown due to Covid-19.
 - The post at South Wigston High School denoting the ownership of the play ground has become unstable and fallen. This will be removed and the hole back-filled.
- Fc20/227 Items for Information Only
No items were raised.
- Fc20/228 Public Bodies (Admissions to Meetings) Act 1960.
It will be proposed that the press and public be excluded for the following item on the grounds that information would be prejudicial to the public interest for the reasons of confidentiality.
- Staffing Matters
Members were informed that two members of staff will remain on the Coronavirus Job Retention Scheme which has now been extended until 31 March 2021.
- Fc20/229 Date of Next Meeting
RESOLVED: 21 December 2020 7.00pm – VIRTUAL

Meeting Closed at 9.10pm

JP
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