

GLEN PARVA PARISH COUNCIL

PLANNING, LEISURE & ENVIRONMENT COMMITTEE

TERMS OF REFERENCE

MEMBERSHIP

- Each Councillor will be a member of either the Policy & Resources Committee or the Planning, Leisure & Environment Committee or the Memorial Hall Management Committee. This will not exclude members who may wish to serve on more than one committee.
- The Committee will be appointed at the Annual meeting of the Parish Council.
- The Chairman and Vice Chairman of the Council shall automatically be members of the Committee.
- The Chairman and Vice Chairman of the Committee shall be appointed at the first Committee meeting held following the Annual Parish Council meeting.
- All members shall comply with the Code of Conduct and Council's Standing Orders.

QUORUM

- A quorum will be three members.

MEETINGS

- The Committee shall meet twice monthly unless otherwise agreed by the Council/Committee.

TERMS OF REFERENCE

- To consider planning applications.
- The Committee is authorised by the Parish Council to make recommendations to the local Planning Authority via the Parish Council Manager.
- To request an extension of time, via the Parish Council Manager, to enable an application to be considered after the required deadline, in line with the Parish Council meeting calendar, if required.
- Refer all commercial, large residential extensions and all residential developments and all departures from the local plan to the full Council.
- Planning appeals and planning enforcement issues to be considered by the full Council.
- General planning issues affecting the wider community to be considered by the full Council.
- To consider issues affecting leisure, recreational and environmental matters of the Parish Council.
- To hold site meetings during from June to September each year to review the Council's open spaces.
- To make recommendations to the full Council.
- The Committee may be authorised power to act for a specific matter on a specific occasion by the full Council.

JS

June 2014